

Tax Invoice

ABN: 00 000 000 000

XYZ Company,

Address Line 1,

Address Line 2,

Address Line 3



Your Ref: 123456789

Our Ref: 123456789

Invoice Number: 000000

Invoice Date: 01/01/1900

Payable By: 01/01/1900

Invoice Period: 01/01/1900 – 01/01/1900

Matter Name

Invoice Summary	Amount	GST	Total
	\$	\$	\$
Our Fees:	1,000	100	1,100
Agreed Discount	(100)	-	(100)
Disbursements:	500	50	550
Total:	1,400	150	1,550

Please Pay: 1,550

Important Notes:

- 1.
- 2.
- 3.
- 4.

Fee Detail

Date	Timekeeper	Narrative	Time	Amount	Rate
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
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Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
Date	Name	Text here text here text here	1:00	100.00	100.00
				<hr/>	
				1,000.00	

Fee Summary

Initials	Name	Position	Time	Amount	Rate
JS	John Smith	Partner	5:00	1,000.00	100.00

Disbursements

Disbursement Name: 200.00

Disbursement Name: 300.00